Xerox® WorkCentre®
4265
A4
Black and White
Multifunction Printer

Xerox® WorkCentre® 4265

Simplify how you share information.

Xerox® WorkCentre® 4265 Multifunction Printer

Transform the way you work. The WorkCentre 4265 streamlines everyday office communications, providing the solutions you need to collaborate more effectively through simplified digital and paper-driven workflows – securely and cost effectively.

A Complete Solution

- **Customised for your business.** Whether you choose a desktop or floor-standing model, you get copy, print, scan, email and fax* functionality, plus a range of finishing and media handling options that let you tailor the WorkCentre 4265 to your office environment.
- **No more waiting.** Designed for businesses with intensive workloads, the WorkCentre 4265 scans up to 70 ipm, copies and prints as fast as 53 ppm, and delivers the first page in as few as 8 seconds.
- **Define and control.** Xerox® Workflow Solutions, built on our Xerox Extensible Interface Platform®, hosted within the cloud or locally on a server, allows a highly personalised user experience and access to a range of useful applications directly from the colour touch screen.
- **Complete security.** The WorkCentre 4265 offers state of the art security features to ensure your data is protected. Convenience authentication which includes SMART card support, 256-bit AES Hard Disk encryption, secure print, fax* and email means your personal/business information is both safe and secure.
- **Keep it confidential.** Password-protected Secure Print and Encrypted Hard Disk ensure that your data and documents remain solely yours.

*Optional

Unprecedented Ease of Use

- **Xerox® Global Print Driver®.** This print driver is truly universal. One single driver enables IT administrators to install, upgrade, and manage Xerox® and non-Xerox® devices. The core features and functionality are the same across all devices, simplifying use for end-users. Faster proficiency and fewer mistakes reduce support calls while also simplifying print services management.
- **Network management made easy.** Get remote device monitoring and troubleshooting using Xerox® CentreWare® IS Embedded Web Server and CentreWare Web, as well as third party management systems. In addition, automatic email alerts notify administrators or users of events that require attention, such as low toner levels.
- **Streamline the process.** Print directly from a USB memory drive or scan and store for convenient printing later – no computer needed. The intuitive icon-based colour touch screen not only supports capacitive swipe, but gives users easy instructions and help screens that make the entire process effortless.
- **Universal Address Book.** This time saver allows import/export of address books from other Xerox® products, saving significant time during initial setup as well as ongoing maintenance.

The compact design of the WorkCentre 4265 saves space and reduces energy consumption while never sacrificing the power you've come to expect from Xerox.

Minimise Costs

- Automatic two-sided copying and printing saves paper.
- Avoid extra printing with Fax* Forward to Email.
- The toner cartridge and imaging unit are separate consumables, maximising the life of each.
- Consistent Energy Save Mode reduces your utility bill.

Maximise Time

- The compact size allows the device to be located conveniently within reach unlike a centralised A3 multifunction printer.
- Create a dedicated, easy-to-locate scan button directly on the colour touch screen interface and assign the Single Touch Scan button its own scanning workflow for fast document distribution and archiving.
- The Print Around feature automatically holds any job missing resources (such as a different paper size), and all other jobs in the queue will be processed as usual. Your document will print and your email and fax* will be sent with no delay.
- Access multiple functions simultaneously; interrupt a print job to make a copy, or scan while printing or receiving an inbound fax*.
- Our dual head scanner facilitates single-pass, two-sided scanning, and our class-leading advanced file compression dramatically reduces file sizes.

The intuitive display guides you with easily recognisable icons for print, copy, scan, fax or email, as well as 1-touch services and any custom solution installed.

Powerful Scanning Solutions

- **Scan to email** lets you route files to email recipients directly from the touch screen.
- **Network scanning** uses convenient templates to send scans to predefined locations.
- **Scan to USB** sends scanned images directly onto a portable USB storage device.

1. 100-sheet Single-pass Duplex Automatic Document Feeder scans two-sided documents in sizes up to 216 x 356 mm.
2. USB direct printing/scanning lets you save to or print directly from any USB memory drive.
3. Full 216 x 356 mm platen glass allows you to scan documents without removing staples.
4. 100-sheet adjustable Multipurpose Tray.
5. 520-sheet Tray 1 / Optional 520-sheet Tray.
6. 2,100 sheet High Capacity Feeder boosts total paper capacity up to 3,240 sheets.
7. 320 GB internal hard drive lets you handle more tasks at the device. Use the Save Print feature to keep frequently used documents available for quick printing on the go.
8. Advanced faxing* capabilities include Embedded Fax and LAN Fax (for paperless faxing right from your desktop), plus Secure Fax Receive and Fax Forward to Email.
9. Offset Catch Tray - 500-sheet stacker/stapler with 50-sheet stapling (single-position)*.
10. The capacitive colour touch UI supports swipe and is intuitive for any user familiar with smart phones or tablets.

*Optional

Xerox® WorkCentre® 4265

Device Specifications		WorkCentre 4265/S
Speed		Up to 53 ppm A4
Duty Cycle[1]		Up to 250,000 pages / month
Hard Drive / Processor / Memory		320 GB / 1 GHz / 2 GB
Connectivity		10/100/1000Base-TX Ethernet, High-Speed USB 2.0, Optional Wireless 802.11b/g/n
User Interface		7-inch Capacitive Colour Touch Screen
Copy and Print Copy and Print Resolution		**Copy:** Up to 600 x 600 dpi; **Print:** Up to 1200 x 1200 enhanced image quality
First-print-out Time (as fast as)		**Copy:** As fast as 5 seconds; **Print:** As fast as 8 seconds
Page Description Languages		Adobe® PostScript® 3 compatibility, PCL® 5c/e / PCL 6 emulations, XML Paper Specification (XPS®)
Print Features		Booklet Printing, Proof Print, Skip Blank Pages, N-up, Collation, Scaling, Reduce/Enlarge, Fit to Page, Covers, Custom-size Pages, Delay Print, Banner Sheet, Print from USB
Mobile Printing		Apple® AirPrint, Web Printing Service, Xerox® Mobile Print Solution (Optional), Xerox® Mobile Print Cloud (Optional), Xerox® PrintBack
Scan	Standard	**Speed:** up to 70 ipm colour/70 ipm black and white (duplex originals); **Destinations:** Scan to USB, Scan to Email, Scan to Network; **File Formats:** PDF, PDF/A, XPS, JPEG, TIFF; **Convenience Features:** Scan to Home, Single Touch Scan, Single/Multi-Page PDF / XPS / TIFF, Linearised PDF
	Optional	Xerox® Scan to PC Desktop® SE and Professional, numerous solutions available through various Xerox Alliance Partners
Fax	Optional	Embedded Fax[2], LAN Fax, Server Fax
Security	Standard	802.1X, Convenience Authentication, Kerberos Authentication (Unix / Linux / Windows ADS), LDAP Authentication (Secure LDAP), Local PIN Based Guest Login, Simple Authentication (one account with user name and Password), SMB Authentication (ADS), SMTP User Credentials via Kerberos, SMTP User Credentials via SMB (NTLM), Scan to Email with Authentication, Access Controls, User Permissions, Secure Print, Secure Fax Receive, SNMP v3, IPv6, SSL, SMTP over SSL, Smart Card Enablement Kit (CAC/PIV), USB port disablement, Audit Log, FIPS 140-2 Encryption, 256-bit Hard Disk Encryption, Image Overwrite, Software Verification Test, IP Filtering, HTTPS, SFTP, Common Criteria Certification (ISO 15408)
Accounting	Standard	Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email)
	Optional	Equitrac Express®, Equitrac Office®, YSoft® SafeQ®, Network Accounting Enablement, other solutions available through various Xerox Alliance Partners
Paper Input	Standard	**Duplex Automatic Document Feeder:** 100 sheets; Custom sizes: 145 x 145 mm to 216 x 356 mm **Bypass Tray:** 100 sheets; Custom sizes: 98 x 148 mm to 216 x 356 mm **Tray 1:** 520 sheets; Custom sizes: 99 x 147 mm to 216 x 356 mm
	Optional	**Tray 2:** 520 sheets; Custom sizes: 99 x 147 mm to 216 x 356 mm **High Capacity Feeder:** 2,100 sheets; Custom sizes: 148 x 210 mm to 216 x 356 mm
Total Capacity (Std. / max.)		620 / 3,240 sheets
Paper Output	Standard	500 sheets, automatic two-sided
Finishing	Optional	**Offset Catch Tray:** 500-sheet tray, 50-sheet stapling
Warranty		One-year on-site warranty

[1] Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis; [2] Requires analogue phone line

Device Management
Xerox® CentreWare® Internet Services, Xerox® CentreWare® Web, Low supplies email alerts

Print Drivers
Windows® XP/2003 Server/2008 Server/2012 Server/Vista/7/8, Mac OS® 10.5 and higher, Oracle® Solaris 9, 10, Redhat® Enterprise 4, 5, Linux®, Fedora® Core 15-17, HP-UX® 11iv2, IBM® AIX® 5, openSUSE® 11, 12, Ubuntu®, Xerox® Global Print Driver®, Xerox® Mobile Express Driver®

Media Handling
Duplex Automatic Document Feeder: 50 to 105 gsm; Bypass Tray and Tray 1: 60 to 163 gsm; Tray 2 (Optional): 60 to 163 gsm; High Capacity Feeder: 60 to 120 gsm

Media Types
Plain, Thin Paper, Punched, Letterhead, Card Stock, Recycled, Bond, Labels, Pre-printed, Envelopes, Transparencies
For a complete list, visit www.xerox.com.

Dimensions (W x D x H)
WorkCentre 4265/S: 621 x 511 x 624 mm, Weight: 42.32 kg

Certifications
FCC Part 15, Class A, FCC Part 68, CE Mark applicable to Directives 2006/95/EC, 2004/108/EC 2011/65/EU and 1999/5/EC, UL 60950-1/CSA 60950-1-07, 2nd Edition, EAC, ENERGY STAR® qualified , GS Mark and Blue Angel certification per Ral UZ-171 for Germany, NOM, Ukraine, ECOLOGO, India BIS Registration, Chile Energy and Safety registration

Supplies Recycling Programme
Consumables for the WorkCentre 4265 are part of the Xerox Green World Alliance Supplies Recycling Programme. For more information, please visit the Green World Alliance website at www.xerox.com/gwa.

What Comes in the Box
- WorkCentre 4265 Multifunction Printer
- Starter Toner Cartridge (30,000 print capacity[2])
- Drum Cartridge (100,000 yield[3])
- Installation Guide, Quick Use Guide, Documentation and Driver CD (Drivers, User Manual, System Admin Guide)
- Power Cable

Supplies[1]

Black Toner Cartridge (approx. 30,000)[2]	106R02733
Drum Cartridge (approx. 100,000 pages)[3]	113R00776
Staple Cartridge	008R12941

Options

Network Accounting Enablement	098S04928
Network Fax Server Enablement	098S04931
Fax Kit (Universal)	097N02154
520-sheet Paper Tray	097N01524
4-Tray Stand (IOT + 3 additional trays)	097S03678
2-Tray Stand (IOT + 1 additional tray)	097S03677
2100-sheet High Capacity Feeder	097N01684
500 sheet Offset Catch Tray	097N02155
Foreign Device Interface	097N01676
Smart Card Enablement Kit (CAC/PIV)	498K17546
Wireless Kit	097N02156

[1] Check for inclusion in your Xerox Service Agreement
[2] Average standard pages. Declared Yield in accordance with ISO/IEC19752. Yield will vary based on image, area coverage and print mode
[3] Average standard pages. Yield will vary depending on job run length, media size and orientation.

For more detailed specifications, go to www.xerox.com/office/WC4265Specs.

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